

**TOWN OF STAR CITY**  
**Council Meeting**  
**August 1, 2023**  
**6:00 P.M.**

**PRELIMINARIES:**

Mayor Doyle recited the Pledge of Allegiance.

**CALL TO ORDER:**

Mayor Doyle called the meeting to order.

**ATTENDANCE:**

Mayor - Sharon Doyle

Recorder - Steven A. Blinco (representing the town at the WV Municipal League Conf)

Chief of Police - Jessica Colebank

Councilor - Todd Gregg

Treasurer - Lea Hassler

Councilor - Lynette DeChristopher

Town Attorney - Jenny Wroblewski

Councilor - Dr. Gregory Epps

Public Works - Phillip Davis (absent)

Councilor - Andy Laskody

Code Enforcement - Bobby Doyle

Councilor - Jim Morris

**APPROVAL OF MINUTES:**

Motion to approve the minute from the previous meeting.

1. Councilor Epps
2. Councilor Gregg

Motion carried.

**TREASURER'S REPORT:**

**Bills to be Paid:**

Motion to pay the bills as presented in the amount of \$13,237.81.

1. Councilor DeChristopher
2. Councilor Epps

Motion carried.

**SPECIAL SPEAKERS / PRESENTATIONS: (None)**

**CITIZENS:**

SCVFD (Coral Smith) - Fundraising Opportunity with Mr. Magic Car Wash

Deb Morris - 561 Herman Avenue - Expressed that the Town's Community Yard Sale was a huge success.

## **MAYOR'S COMMENTS:**

### WV Department of Highways -

- Submitted photos of the sidewalks along University Avenue along with a letter to the WV Commissioner of Highways and Governor Jim Justice in effort to provide a timeline of when these issues along with paving of University Avenue will be addressed.

### Community Yard Sale -

- Very successful community event
- Requests from citizens for an additional sale in the fall

### Star City Farmers Market -

- Vendor turnout well, still looking for ways to attract more shoppers.

## **UNFINISHED BUSINESS:**

Van Voorhis Brownsfield Property – Motion to leave the property in the ownership of the town and work with MRTC on an updated Memorandum of Agreement to cover a maintenance plan.

1. Councilor Laskody
  2. Councilor Morris
- Motion carried.

### Paving Project Street Identification -

- Per Mayor Doyle's request, members of council submitted streets they identified as needing paved. The submissions were compiled into one list to be provided to Phillip Davis, Director of Public Works for preparation of bid process.

### PACE Enterprise Update -

- A variance request has been submitted for the PACE project which is required to be heard by the Board of Zoning Appeals. A public notice is to be submitted in the local newspaper providing a 15-day notification of the scheduled meeting.
- Bobby Doyle, Building Code Official reported that the town is required to have both a Board of Appeals along with a Board of Zoning Appeals. As verified by the town attorney, the boards can act in a dual role.
- Motion to approve the Board of Zoning Appeals and the Board of Appeals to act as a dual role:
  1. Councilor Laskody
  2. Councilor EppsMotion Carried.

## **COMMITTEE REPORTS:**

### Planning Committee (Comprehensive Plan) -

- Meeting held Tuesday, July 25 @ 6:00 PM (Star City Council Chambers).
- Final Chapter completed.
- Draft will go to the planning commission for review and then to public hearing.
- Once the public hearing is held, the plan will go to council for review and approval.

## **SUPERVISOR'S REPORTS:**

### Treasurer - Lea Hassler

- Working with New Software
- 

### Code Enforcement - Bobby Doyle

- Inquired about garages being constructed on empty lots - ordinance is not specific to this type of construction - Attorney Wroblewski will research and provide information.
- Dilapidated Property -
  - o There are currently 3 dilapidated properties in the town.
  - o All have been sent certified letters requesting a 30-day written response as to their plans for the property.
  - o One has responded with a 6-month completion.
  - o Awaiting guidance from the town attorney on the next process from the 2 that have not responded.
- Shoney's demolition complete
- Steak and Shake - progress is on-going.
- Guardian Storage Facility - permits received, ready to break ground.

### Public Works - Phillip Davis -(absent)

### Chief of Police - Jessica Colebank

- Obtained "stop" sticks and a "Life Vac".
- Officer Gamble is halfway through the police academy.
- Reviewing Police Civil Service Commission requirements which limit full time officers due to age.

## **ATTORNEY'S COMMENTS:**

Jenny Wroblewski - will follow up on issues discussed.

**NEW BUSINESS:**

PSC Water and Sewer Annual Report Preparation – Motion to approve the estimate of Roth & White for the compilation and submission of The Town of Star City’s Annual Reports to the Public Service Commission of West Virginia for its water and sewer utilities for the fiscal year ended June 30, 2023 in the amount of \$2,980.

1. Councilor Gregg
  2. Councilor Epps
- Motion Carried.

Star City Townie Night – Councilor DeChristopher extended an invite to Pizza Al’s on Saratoga Avenue for Star City Townie night which is open to all residents in Star City and surrounding areas.

Zoom Addition – Councilor DeChristopher suggested that Zoom Meetings be available to the public for participation in council meetings.

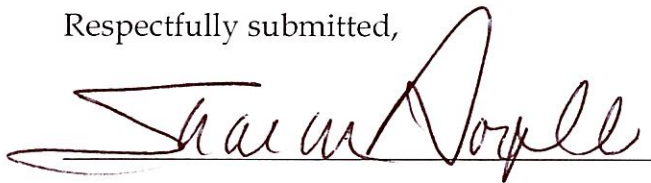
**PERMITS: (NONE)**

**ADJOURNMENT:**

Motion to adjourn at 6:45 P.M.

1. Councilor Gregg
  2. Councilor DeChristopher
- Motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sharon Doyle", written over a horizontal line.

Sharon Doyle, Star City Mayor

**Note:**

*Mayor Doyle prepared the minutes in the absence of Recorder Steven Blinco who was representing the Town of Star City at Municipal League Conference in Wheeling, WV.*