

AN ORDINANCE AMENDING AND/OR REPEALING PARTICULAR ARTICLES 138.01-138.06 OF THE CODE OF THE TOWN OF STAR CITY, AS AUTHORIZED BY WEST VIRGINIA CODE 8-12-5(44), REGARDING THE TRANSACTION OF TOWN BUSINESS.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF STAR CITY, THAT ARTICLE 138 IS AMENDED AND REENACTED AS FOLLOWS (additions underlined, deletions strike-through):

ARTICLE 138

Public Works Director

138.01 Appointment; term of office.

~~138.02 Oath.~~

~~138.03 Powers and duties.~~

138.02 Powers and Duties

~~138.04 Penalty for neglect of duty.~~

~~138.05 Mayor to exercise duties when office vacant.~~

138.03 Mayor to exercise duties when office vacant.

~~138.06 Compensation.~~

138.04 Compensation.

138.01 APPOINTMENT; TERM OF OFFICE.

(a) There shall be nominated by ~~appointed by~~ the Mayor and appointed by Council a Public Works Director who shall continue in office during the at the will and pleasure of Council.

~~(b) The office of the working foreman shall not be incompatible with that of Chief of Police.~~

~~(1907 Code) (Repealed: March 5, 2024)~~

~~138.02 OATH.~~

~~—The Public Works Director, before entering upon the duties of his office and within twenty days after his appointment, shall take the oaths or affirmations required by the laws of the State of district officers, before the Mayor or presiding officer in open Council.~~

~~(1907 Code) (Repealed: March 5, 2024)~~

~~138.03~~ 138.02 POWERS AND DUTIES.

~~(a) Generally. The Public Works Director shall exercise a general care and supervision over the streets, alleys and public grounds of the Town; it shall be his duty to enforce the several ordinances and orders of Council in relation to such streets, alleys and public grounds and to superintend all grading and paving under orders of Council. He shall, from time to time, report to Council all matters and things in relation to such streets, alleys and public grounds which, in his judgment, he may deem useful and advantageous to the Town or necessary to the public convenience. He shall further report to Council all plans,~~

estimates and information within his power in relation to any proposed improvement, when required to do so by Council. It shall further be his duty to superintend the making of all improvements contracted for under the orders of the Council and to report, from time to time, their progress and completion.

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~~—(b) Abatement of Nuisances on Public Streets, etc. The Public Works Director shall cause the abatement of any nuisance on any street, alley or public grounds of the Town, and shall cleanse and purify any house or premises, if the person in charge of or occupying the same is not of sufficient ability, when such person shall have been required to do so by the local health department.~~

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~~—(c) Approval of Accounts. All accounts against the Town for or on account of streets and alleys shall be presented to the working foreman for his approval and thereafter filed with the recorder before being submitted to Council.~~

(1907 Code)

The Director of Public Works or his designee, shall carry out the essential public services and administrative duties as follows:

(a.) Collecting, removing, and disposing of refuse produced in households and places of business within the Town.

(b.) Maintaining and repairing the streets, alleys, sidewalks and other public ways, storm water drains and other like improvements of the Town and other such duties as are specified by the Codified Ordinances.

(c.) Facilitate the reading of water meters monthly and turn readings into the Utility Clerk for billing processes.

(d.) Maintain meter inventory and ensure that all meters are tested and operating properly as required by the Public Service Commission of West Virginia.

(e.) Maintain water and sewer lines within the town limits, including any required reporting as needed to local, state and/or federal agencies. Additionally, he/she will complete any necessary reports required through local, state, and federal agencies for storm water management.

(f.) Maintain and facilitate repairs of all City owned or leased properties and/or equipment.

(g.) Supervise and direct all assigned employees within the department.

(h.) As a requirement. Attend regularly scheduled council meetings. Special meetings or committee meeting attendance will be determined based on relevance to the department.

(i.) Perform other work duties as assigned.

138.04 PENALTY FOR NEGLIGENCE OF DUTY.

~~—For every failure or neglect to perform any duty required of him by any ordinance of the Town, the Public Works Director shall be fined, upon conviction thereof, not less than twenty-five dollars (\$25.00) nor more than one hundred dollars (\$100.00).~~

(1907 Code) (Repealed: March 5, 2024)

138.05 138.03 MAYOR TO EXERCISE DUTIES WHEN OFFICE VACANT.

Should the office of working foreman be vacant at any time, all the duties of his office, for the time being, shall devolve upon and be discharged by the Mayor. Should the Office of

Public Works Director become vacant, all the duties of the office, for the time being, will be delegated as determined by the Mayor.
(1907 Code) (Passed: March 5, 2024)

~~138.06~~ 138.04 COMPENSATION.

The Public Works Director shall receive for his services a compensation to be annually ascertained and determined by Council.
(1907 Code) (Passed: March 5, 2024)

First Reading: February 20, 2024

Second Reading: March 5, 2024

Adopted: March 5, 2024


Mayor


Recorder