



Town of Star City

OFFICE USE
CASE NO. _____

APPLICATION FOR ZONING MAP AMENDMENT

Fee: Less than one acre = \$250.00 One acre or greater = \$500.00 [Z-RZ]

(PLEASE TYPE OR PRINT IN INK)

I. OWNER / APPLICANT					
Name:				Phone:	
Mailing Address:				Mobile:	
	Street			Email:	
	City	State	Zip		
II. AGENT / CONTACT INFORMATION					
Name:				Phone:	
Mailing Address:				Mobile:	
	Street			Email:	
	City	State	Zip		
Mailings:	Send all correspondence to (check one): <input type="checkbox"/> Applicant OR <input type="checkbox"/> Agent/Contact				
III. PROPERTY					
Street Address (if assigned):					
Tax Map(s) #:		Parcel(s) #:		Size (sq. ft. or acres):	
Current Zoning Classification:				Proposed Zoning Classification:	
Current Land Use:			Proposed Land Use*:		
<p><i>*The Planning Commission does not take proposed use into consideration. The question is asked merely for staff to determine if the proposed district allows the intended use.</i></p>					
IV. ATTEST					
<p>I hereby certify that I am the owner of record of the named property, or that this application is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent and I agree to conform to all applicable laws of this jurisdiction, whether specified herein or not. I certify that I have read and examined this document and know the same to be true and correct. The undersigned has the power to authorize and does hereby authorize Tow of Star City representatives on official business to enter the subject property as necessary to process the application and enforce related approvals and conditions.</p>					
Type/Print Name of Applicant/Agent		Type/Print Name of Applicant/Agent		Date	

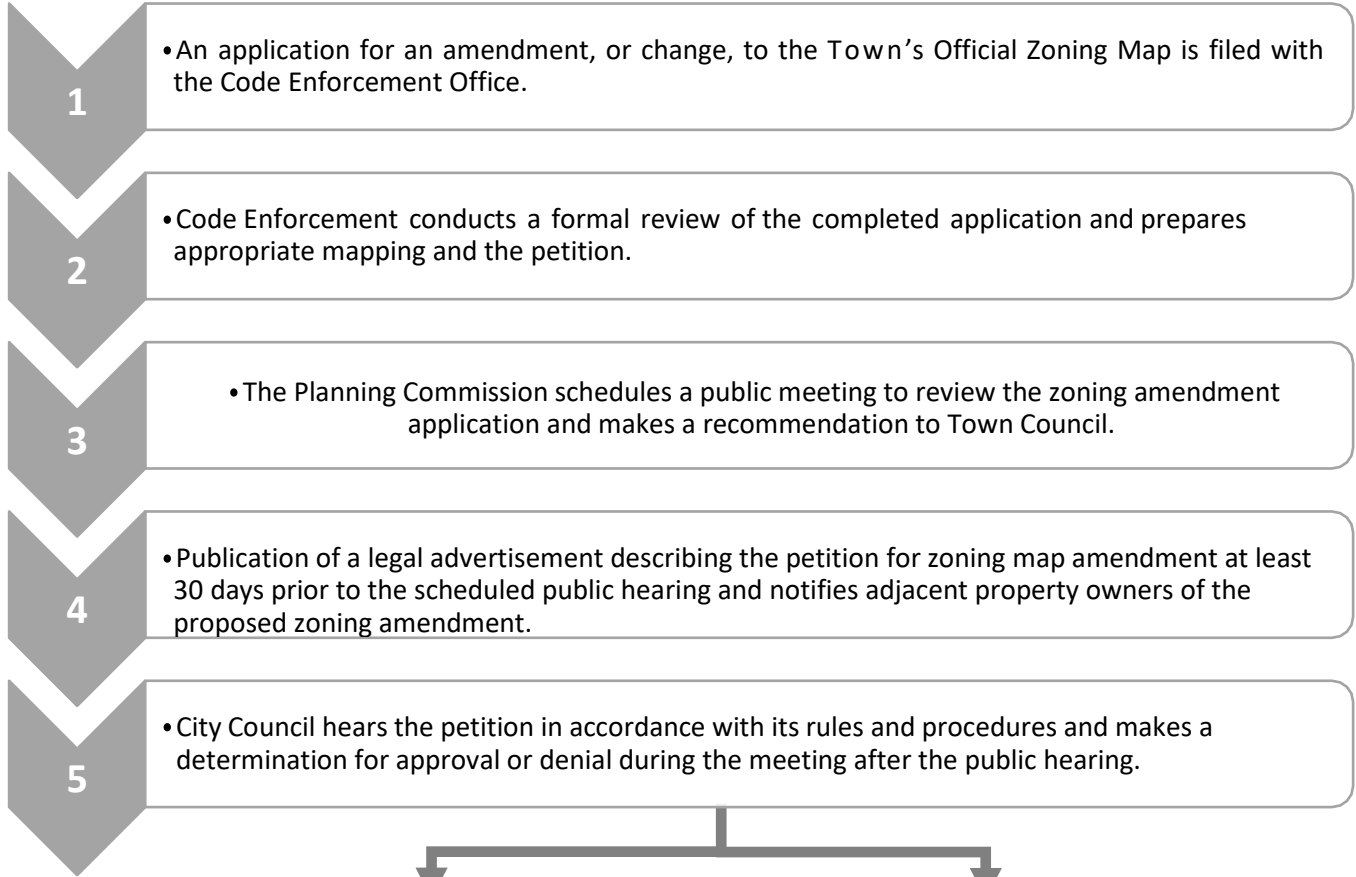
Finance Rcv'd



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ADDENDUM A - Zoning Map Amendment Process



1

•An application for an amendment, or change, to the Town’s Official Zoning Map is filed with the Code Enforcement Office.

2

•Code Enforcement conducts a formal review of the completed application and prepares appropriate mapping and the petition.

3

•The Planning Commission schedules a public meeting to review the zoning amendment application and makes a recommendation to Town Council.

4

•Publication of a legal advertisement describing the petition for zoning map amendment at least 30 days prior to the scheduled public hearing and notifies adjacent property owners of the proposed zoning amendment.

5

•City Council hears the petition in accordance with its rules and procedures and makes a determination for approval or denial during the meeting after the public hearing.

APPROVED

If the petition for the zoning map amendment is approved by Town Council, the applicant receives approval and is formally notified by mail and the Official Zoning Map is amended to reflect the approved zoning reclassification.

DENIED

If the petition for the zoning map amendment is denied by Town Council, the applicant is formally notified in writing of the denial and the right to appeal the decision to the Circuit Court of Monongalia County.