

## **SIGN PERMIT APPLICATION**

The owner of the property below hereby makes application for permission to erect a sign on property located at: \_\_\_\_\_

1. Purpose of Sign: \_\_\_\_\_
2. Type of Sign (circle one): Electrical, Flat, Marquee, Post, Awning, Banner, Wooden, Temporary
3. Estimated Cost: \_\_\_\_\_
4. Size of Sign: \_\_\_\_\_ length \_\_\_\_\_ width \_\_\_\_\_ height \_\_\_\_\_ area of face
5. Constructed of: \_\_\_\_\_
6. % of Exposed glass in face: \_\_\_\_\_ Thickness of Glass: \_\_\_\_\_
7. How will sign be mounted or attached: \_\_\_\_\_  
\_\_\_\_\_
8. Type & Size of Main Support: \_\_\_\_\_
9. Electrical or Lighted: \_\_\_\_\_ Size & Wattage of Bulbs: \_\_\_\_\_
10. Distance from Building to outside edge: \_\_\_\_\_
11. Height from ground to bottom edge of sign: \_\_\_\_\_
12. Contractor erecting the Sign: \_\_\_\_\_

Contractor Contact Name and Phone Number: \_\_\_\_\_  
(Contractor must have a valid contractor's license from the state of WV the Town of Star City)

13. Pictures or Drawings Attached (circle one):      yes      no

Therefore, it is hereby agreed that the Town of Star City shall be held harmless from any and all damages which may arise from or grow out of the erection and maintenance of said sign. I agree to provide the Town of Star City with a valid copy of general insurance.

Applicant	Phone Number	Date
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-----For Town of Star City Use Only-----

Date Submitted: \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_

Code Enforcement: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_